

# Ray Windfarm Fund CIC

## Board Meeting

28<sup>th</sup> February 2019  
Otterburn Memorial Hall  
7.00pm

### **PRESENTATIONS**

Presentations were given by Dr Iain Mungall (Primary Care systems in rural areas); Ms Maria Hardy (Revitalising Redesdale); Mr Heinz Traut (Red Squirrels Northern England).

### **BUSINESS MEETING**

#### 1 **In attendance**

Peter Ramsden (PR) Chair; Lesley Gosling (LG); Tony Pender (TP); Katie Wood (KW); Sarah Crone (SC); Chris Robson (CR); Martin Chilvers (MC); Andrew Harding (AH); David Burn (DB); Willy Browne-Swinburne (WBS); Ian Rawles (IR); Jane Cartridge (JC) Minutes.

#### **Apologies**

Richard Thornton; Paul Cowie;

#### 2 **Declarations of interest**

Ian Rawles in re Broadband project

#### 3 **Minutes of the last meeting of 24<sup>th</sup> January 2019**

Accepted as a true record of the meeting and signed.

#### **Matters arising.**

From Berry Jordan at Vattenfall: Community Foundation will inform the Board of award decisions within 10 days of the meeting. This information embargoed until ratified by CF. Also CF is undertaking a review of its website.

Strategic timetable: an outline had been circulated.

Annual report: to begin preparation in March for review at the 23<sup>rd</sup> May Board Meeting. MC to lead on this. It was agreed that an annual review would take place with Vattenfall at the Board Meeting 27<sup>th</sup> June. It was further agreed that an open meeting would be scheduled for the autumn. All dates to be notified to Vattenfall.

Companies House: The late filing penalty will be paid by the accountants.

#### 4 **Update from the Local Initiatives Committee**

- a. A good proportion of enquiries to date have been from local businesses. Ways of funding small businesses were discussed. Finance and General Purposes Committee is to advise in regard to loans and repayable grants. For all applicants CR suggested that a standard application form should be supplied indicating clearly what finance is already in place and what proportion is being requested.
- b. KW presented her report. It was agreed unanimously to award £1000 to each school to use before the end of this school year for the purpose of extracurricular activity. The school Heads to attend a meeting in the summer to plan ongoing funding.
- c. The broadband group reported back about B4RN. This not-for-profit organisation has demonstrated a solid track record in delivering high speed

broadband connectivity in rural areas. They offer to carry out a feasibility study in our area free of charge. It was agreed unanimously that this should be commissioned. The Chair expressed the thanks of the Board to Lynne Rawles and the broadband group for their hard work in bringing this forward.

5 **Update from the Finance and General Purposes Committee**

- a. Policies are still being developed and there was no further progress to report.
- b. Risk Register is under constant review and development.
- c. A budget update was presented to the meeting. There were no queries.

6 **Executive meetings**

It was proposed that ad hoc meetings could take place of the Chair, Vice Chair, Secretary, committee chairs and the administrator to facilitate implementation of Board decisions. This was agreed unanimously.

7 **Next steps / key dates**

**F&GP** meets 3<sup>rd</sup> Wednesday alternate months next meeting 20<sup>th</sup> March

**LIC** meets 3<sup>rd</sup> Thursday; next meeting 21<sup>st</sup> March

**CIC Board** meets 4<sup>th</sup> Thursday; next meeting 28<sup>th</sup> March

**Community Foundation** Small Grants Programme open for applications 20<sup>th</sup> March – 30<sup>th</sup> April. Next decision meeting 11<sup>th</sup> June.

**Accounting year** ends 31<sup>st</sup> March.

**Grant year** ends 9<sup>th</sup> July.

8 **Any other business**

It was agreed that guidelines for business applicants would be drawn up by PR. These will include a template for a simple business plan.

PR is to draw up formal documents for the offering and acceptance of grants.

**Meeting closed at 9pm**

**The next Board meeting will be on Thursday 28<sup>th</sup> March at 7.00pm in Kirkwhelpington Memorial Hall**

