

Ray Windfarm Fund CIC

Board Meeting

Date 28th May 2020

Place via zoom

Time 7.00pm

- | | Action |
|---|---------------|
| <p>1 In attendance
Peter Ramsden, Chair (PR); David Burn (DB); Paul Cowie (PC); Martin Chilvers (MC); Ian Rawles (IR); Katie Wood (KW); Richard Thornton (RT); Chris Robson (CR); Tony Pender (TP); Andrew Harding (AH); Sarah Crone (SC); Lesley Gosling (LG); Joanne Willis, CDO (Minutes)</p> <p>Apologies
None</p> | |
| <p>2 Declarations of interest
PC and CR regarding item 11a – EPIC applications x 2
AH regarding item 11d – Corsenside Village Hall grant application
TP regarding item 11c – The Gun PEF
KW and RT regarding item 11d – Kirkharle Creative application</p> | |
| <p>3 Minutes of the last meeting
Accepted as a true record of the meeting.</p> | |
| <p>4 Matters arising and Community Network Meeting follow up
IR to follow up with survey monkey. PC contacted all other funds available within our area dealing with Covid related grants. IR to send on information to Berry Jordan relating to all Covid grants awarded at present.</p> | IR |
| <p>5 Virtual LIC Meeting 21st May 2020
RT to contact grant recipient 093 to see if a further tranche is required. There has been £21,378.50 awarded to date in Covid grants, a further £14,032 is possibly required this month in second tranche payments. With more applications to be discussed next week.</p> | RT |
| <p>6 Virtual F & GP Meeting 13th May 2020
CR provided an overview of the meeting. It was also reiterated that it's vital that email protocol is adhered to for GDPR reasons. Everyone must be utilising their wind fund email addresses. This will be a standing item on agendas till everyone is complying. Individuals having difficulties should contact JW for support in getting their wind farm email operational.</p> | JW |
| <p>7 Process for business applications
TP has kindly volunteered to look at business protocols. We must have uniformity within the application process and everything must be coherent. TP to make arrangements to share progress and seek feedback from SC, KW, CR, MC and JW. The aim is to have the protocol completed by the AGM.</p> | TP |

8 **End of year Planning** MC
 MC to speak to Berry Jordan to ask what the allocation is, and then IR
 complete the invoice. MC to look over the previous 5 year forecast and also LG
 the points raised from the open meeting on 5th March to plan the next JW
 forecast. A discussion took place about the need to be more proactive in
 looking for larger areas of expenditure. IR to approach Berry Jordan to seek
 clarification on the future of Community Foundation. LG suggested
 producing a profile article for the media about a Director, detailing what we
 are looking for in terms of applicants and information about the fund. JW
 and IR to review the current social media in place with Mary Ann Rogers.

9 **Succession Planning**
 PR to contact WSB, regarding his future commitment to the CIC. A PR
 suggestion was made to email headteachers to ask if any parents would be KW
 interested in becoming directors. Clarification needed with the governance JW
 handbook and Articles of Association with regard to length of terms served. MC
 JW to clarify with JC. JW to provide a form of words for resignation letters
 for directors. MC to investigate succession planning further.

10 **Revision of portfolios of directors**
 Directors were requested to assist JW in reassigning roles of interest within JW
 the board. All

11 **Applications for consideration** JW

Community applications

- a (022) 1st proposal - granted full amount including VAT (to be returned once reclaimed)
 2nd Proposal declined, further evidence required of raising funds elsewhere.
 - b (024) Granted £10,000
 - c (037) Granted part funding of £10,000. Further evidence required of seeking funds elsewhere.
 - d (078) To revisit in August once other grant decisions in place.
- Business applications**
- e (032) Granted £20,000 on the proviso that all additional funds had been agreed and satisfactory responses had been received regarding the outstanding queries.
 - f (033) Declined at present, keep in contact, possibly consider again in future if planning approved.
 - g (099) Invited to make a full application. All funds must be in place and planning permission approved.
 - h (108) Granted £6,455

Key dates

- 4th June 2020 LIC meeting
- 10th June 2020 F & GP meeting
- 18th June 2020 LIC meeting

Close at 9.15pm and date of next meeting is 25th June by zoom 7pm

