

Ray Windfarm Fund CIC

Board Meeting

Date 25th June 2020

Place via zoom

Time 7.00pm

- | | Action |
|--|---------------|
| <p>1 In attendance
Peter Ramsden, Chair (PR); David Burn (DB); Paul Cowie (PC); Martin Chilvers (MC); Ian Rawles (IR); Katie Wood (KW); Richard Thornton (RT); Chris Robson (CR); Tony Pender (TP); Andrew Harding (AH); Sarah Crone (SC); Lesley Gosling (LG); Joanne Willis, CDO (Minutes)</p> <p>Apologies
None</p> | |
| <p>2 Declarations of interest
To be documented throughout the meeting.</p> | |
| <p>3 Minutes of the last meeting
Accepted as a true record. IR survey monkey questions have been completed, JW to put on website and publicise for responses. Still o/s, JW and IR to liaise with Mary Ann Rogers regarding social media.</p> | JW
IR |
| <p>4 Scope of the Johnston Carmichael/ Vattenfall Review
Recent paperwork received was discussed. Review meeting will be arranged with Vattenfall for the coming weeks. JW to review all grants awarded and consolidate into format from Johnston Carmichael. JW to update website with relevant information, governance handbook link broken.</p> | JW |
| <p>5 Virtual LIC Meeting 18th June 2020
IR gave an update of the APP 109 PEF. There will be community involvement, locals can attend meetings/ seminars for free. Agreed to invite a full application.</p> | JW |
| <p>6 Virtual F & GP Meeting 10th June 2020
Minutes of the meeting summarised by CR and MC. MC has been given next year's grant amount by Vattenfall, £192,530 and as such will revise the budget forecast with the new figure.</p> | MC |
| <p>7 Process for business applications and portfolios
TP requested directors inform him of their areas of interest for portfolios. SC suggested a workshop to enable people to work through ideas. The business process is a priority.</p> | TP |
| <p>8 Succession planning and resignations
JW has received resignations from LG, MC, AH and DB. All remaining directors voted for them to be reinstated for a further three-year term. The</p> | |

next resignations and intentions to stand must be received by the AGM on 27th August 2020.

- 9 **End of Year Planning** JW
JW and MC to look at possible case studies for the annual report. No MC
information has been received concerning the Vattenfall review.
- 10 **Policies and grant procedures manual**
Circulated by JW.
- 11 **Publicity** LG
LG to speak to Covid grant recipients for publicity purposes, also to speak
to local paper about the possibility of submitting a piece on one or two
directors, describing their role in the CIC and how we function, with a view
to attracting some new directors.
- 12 **The Retirement of Jane Cartridge** PR
The Chair and all the board of directors expressed great appreciation for all
the hard work that Jane has put in. PR to write to Jane to express thanks.
- 13 **Applications for consideration** PC
094 PC presented the case for the application and updated the board with LG
further information gained since the LIC meeting. It was agreed to grant
£15,000.00. PC to draft an offer letter and LG to approach for publicity.
- 14 **AOB**
PC is undertaking a project for DEFRA; he believes the Wind Funds could
take advantage of this as a data gathering tool.

Key dates

23rd July 2020 next CIC meeting

27th August 2020AGM

Close at 8.40pm