

# Ray Windfarm Fund CIC

## Board Meeting

Date 23<sup>rd</sup> July 2020

Place via zoom

Time 7.00pm

- |   | <b>Action</b>    |
|---|------------------|
| <p>1    <b>In attendance</b><br/>Peter Ramsden, Chair (PR); David Burn (DB); Martin Chilvers (MC); Ian Rawles (IR); Katie Wood (KW); Richard Thornton (RT); Tony Pender (TP); Andrew Harding (AH); Sarah Crone (SC); Lesley Gosling (LG); Joanne Willis, CDO (Minutes)</p> <p>    <b>Apologies</b><br/>Chris Robson (CR); Paul Cowie (PC)</p>   |                  |
| <p>2    <b>Declarations of interest</b><br/>To be documented throughout the meeting.</p>  |                  |
| <p>3    <b>Minutes of the last meeting and matters arising</b><br/>Accepted as a true record. Survey monkey to be uploaded to website and social media and share with Parish Councils. LG suggested a Publicity page be added to the website to include the current press releases and the future profile piece on a one-to-one with a director. JW to supply all grants awarded information to RT in preparation for this. LG has visited Covid grant recipient <b>094</b> to interview for a press release, a further visit is required. JW transferred all grants awarded to the format supplied for the Johnstone Carmichael review, risk assessment to be added as an additional column.</p> | <p>JW<br/>LG</p> |
| <p>4    <b>Virtual LIC Meeting 16<sup>th</sup> July 2020</b><br/>An in depth discussion ensued regarding the current business applications and those invited to complete a full application following approval of their PEF. MC is unhappy to continue to consider further business applications until a comprehensive business application process is in place. JW updated the meeting on <b>097</b> application and the other methods of raising funds that were being considered.</p>  |                  |
| <p>5    <b>Virtual F &amp; GP Meeting 15<sup>th</sup> July 2020</b></p> <ul style="list-style-type: none"><li>• A tech support contract had been awarded on an ad hoc basis with the preferred supplier. The remaining directors to liaise directly to rectify their email issues.</li><li>• End of year accounts - in hand</li><li>• Budget forecasting – Berry Jordan pointed out the need to include IT assistance within this, also other community engagement opportunities in the future and the costs involved.</li></ul>  |                  |
| <p>6    <b>Process for business applications and portfolios (TP)</b></p>  | <p>TP<br/>JW</p> |

Strategic aims need to be discussed and agreed among board members, TP would like feedback before the next meeting. JW to initiate a focus group to facilitate discussion regarding the business application process.

- 7 **End of year planning** MC  
JW  
IR  
PC  
PR
- Annual report – MC already progressing with this, additional sections this year to include public engagement and Covid-19 Fund. IR to assist with the strategic aspect and the community consultation. JW to pick out case studies and take photographs.
  - Vattenfall review – waiting for notification.

8 **Applications for consideration**  
**Business Applications**

- a) **099** TP declared an interest – Decision made to award the full amount subject to the approval of planning permission and once in receipt of invoices for work carried out.
- b) **033** Decision made to defer until other grants and loans had been applied for and granted. JW to send on financial information to CR. JW

JW to look at alternative methods of reporting the LIC grant proposals, to allow the full board to be able to make a more informed decision.

- 9 **AOB**
- Interest was expressed in the ongoing broadband issue, regarding signups and wayleaves. DB to liaise with BANTR. Likewise, with the project from Scots Gap Surgery.

**Key dates**

27<sup>th</sup> August 2020 AGM

**Close at 9pm**