

Ray Windfarm Fund CIC

Board Meeting

Date 27th August 2020
Place via zoom
Time 7.45pm following
AGM

Action

1 **In attendance**

Peter Ramsden, Chair (PR); David Burn (DB); Martin Chilvers (MC); Ian Rawles (IR); Richard Thornton (RT); Chris Robson (CR); Paul Cowie (PC); Sarah Crone (SC); Lesley Gosling (LG); Joanne Willis, (JW) CDO (Minutes); Berry Jordan, (BJ) Vattenfall.

Apologies

Tony Pender (TP); Katie Wood (KW); Andrew Harding (AH).

2 **Declarations of interest**

To be documented throughout the meeting.

3 **Minutes of the last meeting and matters arising**

Accepted as a true record.

4 **Virtual LIC Meeting 20th August 2020**

No matters arising.

5 **Virtual F & GP Meeting 15th July 2020**

Discussed at the previous CIC meeting in July. CR commented that the meetings have now reverted to bi-monthly.

6 **Review of Covid-19 Grant Allocation (PC)**

PC gave a brief update on the Covid-19 Hardship Fund. Initially these were awarded for cashflow reasons, in respect of primarily home-based businesses who were not eligible for government or county council recovery funds. Lately it has been to assist businesses with their reopening protocols. We may see an upsurge in January/ February time due to businesses not able to build up their reserves in the busy summer months. MC suggested we may need to consider reserving funds for a possible Covid-19 second wave.

BJ commented that we have received good PR recently for the Covid-19 grants, with thanks to LG.

7 **Business Applications**

There must be a clear, well defined and documented process. The working group of MC, JW, SC, CR, KW and PR is to meet on 2nd September 2020. BJ stated we must be clear in governance what the remit is. MC does not want to award any business grants until the process is in place.

8 **Draft Annual Report**

Draft report was circulated, MC would appreciate any feedback. BJ noted that it was more expansive than in previous years. In accordance with Schedule 3 of the Grant Agreement, anything that illustrates what we are achieving is necessary in this document. It must be accompanied by a risk register.

9 **Publicity**

BJ thanked LG for working hard this year and promoting the work of RWF and Vattenfall. The CIC must continue to work on publicity, community engagement and risk factors.

Going forward LG is to send press releases direct to Vattenfall, Hexham and CC in BJ.

10 **Broadband Update**

PR presented the notes from the meeting. The CIC is keen to support broadband as it was highlighted as a priority in the CAN report. BJ indicated that Vattenfall would appreciate a consultation process well in advance of any decisions in future for similar large amounts.

BJ left the meeting at 8.15pm

11 **Applications for consideration**

JW has modified the grants assessment form, comments would be appreciated. Need to consider the community benefit, going forward.

- a) **118** CR gave an update on the accounts presented. Further questions were asked about the market research conducted and local competition, further quotes are also required. JW to put these questions to the applicant.
- b) **109** Further questions were asked about including local groups with the project. The board have proposed to part fund this grant. JW to inform them of the decision, to grant 50% of the award conditional on them funding the remainder.

12 **AOB**

None

PR signed off as Chair of the CIC

CR, on behalf of the Board thanked PR for all his hard work over the years.

Key Dates

Next CIC Meeting 24th September 2020

Meeting closed 8.55pm