

# Ray Windfarm Fund CIC Board Meeting

Date 22<sup>nd</sup> July 2021

Place via zoom

Time 7.00pm

## Action

- 1 **In attendance**  
David Burn, Chair (DB); Peter Ramsden (PR); Martin Chilvers (MC); Richard Thornton (RT); Lesley Gosling (LG); Paul Cowie (PC); Sarah Crone (SC); Mark Neale (MN) guest; Joanne Willis, (JW) CDO (Minutes)  
**Apologies** Chris Robson (CR)  
**Non-attendance** Andrew Harding (AH); Katie Wood (KW)
- 2 **Minutes of the last CIC meeting 24<sup>th</sup> June 2021 and matters arising.**  
All accepted as a true and correct record.
- 3 **Virtual ARC Meeting Notes 15<sup>th</sup> July 2021**  
Accepted as a true record.
- 4 **Minutes of the F & GP meeting 7<sup>th</sup> July 2021**  
Accepted as a true record.
- 5 **Declarations of interest**  
RT declared an interest in Application 033 and did not take part in the discussion and decision.
- 6 **Applications**
  - **033** The application has been on hold since 2020, the applicant has updated the CIC with their current financial information regarding match funding. CR has reviewed the accounts and up to date financial information and supports the application. All Directors were in support of the application as it benefits the community through tourism, employment and providing customers for other service sector businesses in the area. Unanimous decision to award the full amount of £20,000. JW
- 7 **Policy Reviews**  
  
All policy reviews approved and formerly adopted into the Governance Handbook. **Bullying and Harassment, Disciplinary, Document Retention, IT Policy, Safe working, Sickness and Planned Absence.**
- 8 **Reappointment of Directors**  
  
JW has received notification from CR, SC and PC of their wish to stand down at the end of their three-year term and be re-elected. JW confirmed that the quorum for Director's meetings is four. Unanimous decision by all Directors present to re-elect.

RT will also stand down from his role as Director with immediate effect. JW  
MN will replace him as a Parish Council representative from  
Kirkwhelpington. JW to update Companies House information and create  
an email address for MN.

## 9 **Large Project Expenditure**

DB gave an overview on the meetings with Cambo Wraparound and Scots  
Gap Doctors Surgery. BJ has sent a helpful email which raised sensible  
points for consideration and policies and procedures that must be created  
before the CIC commit to large project expenditure. Regarding the  
Wraparound the CIC could look to support another feasibility study or  
grant funding for a fundraiser following a successful application. The  
Doctors Surgery would not be considered as large grant expenditure under  
the current plans, the CIC is waiting for further information from  
Northumberland Clinical Commissioning Group which will be discussed  
and presented to Vattenfall.

## 10 **Priorities for 2021-22 Grant Year**

DB presented a proposed breakdown for CIC consideration from the CAN  
report for the year ahead. MC noted that the Small Donation Fund and  
public consultation need to be considered within this funding plan. This is a  
starting point for discussion.

### **AOB**

- i) LG to look at multi-use banner, must include Vattenfall logo along with supported by and RWF logo.
- ii) MC informed the CIC that the ADAPT community transport service had run twice and had been well attended, though we have no formal reports yet.
- iii) DB gave a vote of thanks to RT for all his hard work and valuable input to the CIC and prior to this at the Ray Windfarm planning stages. He has been a backbone to all aspects of the CIC and a member of the F & GP Committee, giving valuable advice on many applications over the years.

**Closed 7.40pm**

### **Key Dates**

**26<sup>th</sup> August 2021 Next CIC & AGM**