

# Ray Windfarm Fund CIC Board Meeting

Date 27<sup>th</sup> January 2022

By Zoom

Time 7.00pm

## 1. In attendance

**Action**

David Burn, Chair (DB); Peter Ramsden (PR); Chris Robson (CR);  
Paul Cowie (PC); Mark Neale (MN); Andrew Harding (AH); Lesley Gosling (LG);  
Katie Wood (KW); Berry Jordan (BJ); Joanne Willis, (JW) CDO (Minutes)  
**Apologies** Sarah Crone (SC); Martin Chilvers (MC)

## 2. Minutes of the last CIC meeting 25<sup>th</sup> November 2021 and matters arising.

Accepted as a true record.

## 3. Virtual ARC Meeting Notes 18<sup>th</sup> November 2021

Accepted as a true record.

## 4. Minutes of virtual F & GP meeting 11<sup>th</sup> January 2021

Accepted as a true record.

## 5. Declarations of interest

None

## 6. Community Strategic Priority Brief

Two tenders have been received, with very different budgets. One from out of the area, with a possible negotiable price as elements can be removed. The other from a more local consultant. BJ considered the more local offer to be more appropriate for our needs. After further discussion regarding the two offers, a unanimous decision was made to award the work to the local consultant. JW to set up a preliminary meeting and invite to next CIC meeting, and to inform the unsuccessful applicant.

**JW**

## 7. Community Foundation Small Grants Programme Agreement

BJ informed the meeting that the money previously allocated to CF SGP will be transferred directly to RWF in July. DB discussed the good working relationship and would like to commence discussions with them to see what the possibilities are to continue a relationship in some format. DB to arrange a meeting, JW and PC to attend also. BJ to be kept informed of possible future arrangements.

**DB**

## 8. Grant Terms and Conditions

JW pointed out the need to have a pro forma for applicants to use when posting on social media post grant award, a document was circulated which provides guidance for applicants. This was agreed by all. Grant T & Cs amended to include the timeframe of six months to claim a grant following the award letter. BJ confirmed this was in line with others.

## 9. Risk Assessment

This is reviewed at every F & GP meeting and quarterly at CIC meetings. Following the F & GP discussions JW is to circulate an In Case of Emergency (ICE) list of contacts

**JW**

and logins etc to office holders.

## 10. B4RN Update

Cumbria have the go ahead from Dept of Culture, Media & Sport (DCMS) to continue with their gigabit voucher scheme as it was well established. B4RN are hopeful that this will be rolled out to the Barrasford build. DB expressed his thanks to Lynne Rawles and her team for all their hard work, everything is now in place ready to proceed when DCMS give their approval. BJ suggested there should be a link to the B4RN investment in the risk register. DB reassured BJ that the CIC investment was not in anyway linked to the voucher scheme, and the £50,000 investment will be returned to the CIC in November 2022.

## 11. Applications

- 191

RWF have previously supported similar work at Otterburn and Birtley graveyards in the past, churches have received a large proportion of the funds. The work is essential for health and safety aspects for visitors to the graveyard (who come from all over the world) and for those who maintain the graveyard. **Majority decision to award partial amount of £10,000**

- 194

CR gave a financial review of the start-up business. It is a promising business that can assist many other businesses with our AoB. CR has suggested that the grant should be awarded and the applicant must provide evidence of registration with HMRC, a valid insurance policy and proof of password protected storage of client information within one month of grant award. **Unanimous decision to award full amount of £2,473.50.**

- 200

This project is required quickly, due to staff being currently unemployed while work to upgrade facilities are undertaken, there is much goodwill in the area surrounding the Heritage Centre therefore financial assistance is required to capitalise on this.

**Unanimous decision to award full amount of £9,000.**

## 12. AOB

- JW asked whether Directors would like the second term instalment of £10,000 to be transferred to Primary and First schools, all agreed.

- BJ informed the meeting that a 20MW battery facility is being installed on the Ray Estate, which will use the same electricity as the windfarm and 70 batteries will sit behind the existing substation. Due to be fully operational by November 2022. BJ to send on further information about the project. **BJ**

**Closed 7.55pm**

**Key Dates**

**Next CIC 24th February 2022**