

Ray Windfarm Fund CIC Board Meeting

Date 28th July 2022

By Zoom

Time 7.00pm

1. In attendance

David Burn, (DB) Chair; Sarah Crone (SC); Mark Neale (MN); Chris Robson (CR); Peter Ramsden (PR); Martin Chilvers (MC); Joanne Willis, (JW) CDO (Minutes)

Apologies Lesley Gosling (LG); Paul Cowie (PC); Katie Wood (KW)

Non-attendance Andrew Harding (AH)

Action

2. Minutes of the last CIC meeting 23rd June 2022 and matters arising

Accepted as a true record.

3. Draft Minutes of Virtual F & GP 12th July 2022

Accepted as a true record

4. Notes of Virtual ARC 21st July 2022

Accepted as a true record

5. Declarations of interest

None

6. Applications

- **212 £150/ week for two years potentially**

The practice is disadvantaged in terms of its location and proximity to the training centre, however, the application is incomplete. It is operating as a business therefore the comprehensive information requested must be returned before a decision is made.

Defer the application until all information required has been forthcoming. To link in with discussion of agenda point 10, Directors proposed providing financial assistance to the apprentice towards some driving lessons.

- **224 £15,725**

The organisation provides invaluable support for the young people of the area of benefit and deliver a varied programme throughout the school year and during school holidays. It is a topical award, with the recent work undertaken with the consultation project and the recommendations for the future. CR suggested that the 2021-22 accounts should be reviewed prior to awarding the funding, as the 2020-21 accounts are out of date.

Unanimous decision to approve subject to the approval of the draft 2022 accounts.

- **226 £15,000**

This is a very well used facility within the area offering multi sports use and being the only junior football facility in the area of benefit. The award will help to maintain the recent refurbishments that have taken place. **Unanimous decision to approve.**

7. Annual Report

**JW
DB**

JW to work on the case studies, grants awarded information and pie charts to be based on CAN report findings. To ensure document is more concise, remove the journey to date information. MC to concentrate on income and expenditure. MN to format. PR to provide a passage about B4RN and proofread. JW to seek possible Key Performance Indicator information from grant recipients if monitoring has not yet been undertaken.

8. Policies

- Business Continuity
- Financial
- Induction of new staff
- Safeguarding

CR outlined these had been reviewed at F & GP, accepted by Directors present.

9. Community Consultation Report

JW

The report has been revised since the meeting with Katherine and Helen on 20th July and the Directors suggested amendments incorporated. The report was approved and accepted by all present. JW to liaise with Directors regarding a meeting to discuss the recommendations and actions to implement. Discussion was held regarding how to make the report and/ or executive summary available to the public. JW post on social media informing the public “Directors are discussing the report and working on the priorities for the next 5 years”. Katherine and Helen had suggested contacting those who had expressed an interest to become involved with the CIC. JW to draft an email to ask how they could help with the CIC.

10. Young Person’s Bursary Fund

**SC
JW**

Directors discussed the benefits of a bursary fund to allow young people to improve their employability, contribute to ‘levelling up’ as young people in rural areas can be disadvantaged compared to their urban peers. Agreed an age range of 16-25. For applicants to outline their need for funding, use as a viability gap for e.g., if applicants did not receive the funds would they be able to undertake the course/ training? SC to list some questions/ criteria for the fund. JW to email the applicants that have enquired/ been declined previously to establish whether funding for their courses/ costs involved is still required.

11. One year/ five year Business Plan

To be discussed during and following the meeting about the community consultation report.

12. Legacy Fund

The RWF CIC initially put in a sum of £30,000 which was matched with £15,000 from Community Foundation. The intention was to add a sum of money every year in latter years, a panel will decide how the money is spent after CIC has ended. SC suggested asking Vattenfall if the B4RN share investment could be added to the Legacy Fund.

13. AOB

- JW has applied for the Vattenfall donation.
- DB attended a concert at Kirkharle funded by the RWF and delayed by the Covid Pandemic, recognition given to RWF during the announcements, and RWF banner displayed also.
- JW noted on Kirkwhelpington noticeboard that the Parish Council notes referenced the Ray Wind Funds incorrectly, MN to inform the Parish Clerk.

MN

Closed 8.25pm